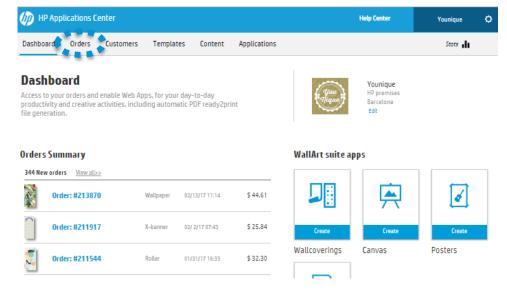


How to manage Orders in HP Applications Center

Orders

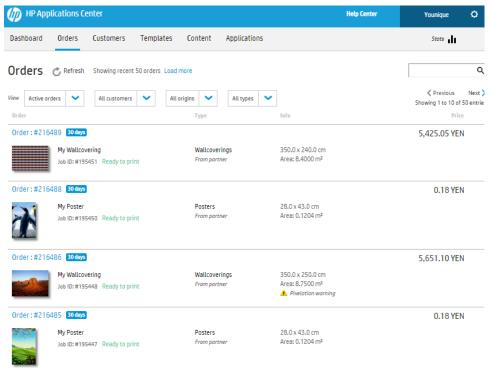
Each project submitted using the designer apps will appear here.



Overview

Projects can be filtered by:

- Status, that can be:
 - o Active orders (ready to print)
 - o Opened
 - o Errored
 - o Archived
 - o Expired
- Customers
- Origin
 - o Web (this interface)
 - o Web integrations
 - o Tablet and mobile apps
 - o Kiosk
- Type



Order details

Clicking an order will give you more information, including:

- PDF ready to print
- Production details
- JDF status
- Tags (you can tag any projects received)

You will also able to create a template out of an order and create a printing sample.

Lastly, you will be able to view the order (and share that link), archive the order, delete it, reopen it or change the production settings for this order only.

